

# Policy & Procedure

Consider each of these operational policies. Have you read them? Do you know where to find them? How does each one benefit staff? How does each one benefit customers?

<b>Values into service culture</b>				
<b>Policy</b>	<b>Find it?</b>	<b>Read it?</b>	<b>Benefit staff</b>	<b>Benefit customers</b>
<b>Health &amp; safety</b>				
<b>Safeguarding children &amp; vulnerable adults</b>				
<b>Data protection /GDPR</b>				
<b>Equality &amp; diversity</b>				
<b>Annual Leave</b>				
<b>Grievance</b>				
<b>Whistleblowing</b>				
<b>Social media</b>				
<b>Code of conduct</b>				
<b>Use of IT</b>				
<b>Complaints policy</b>				

